



LOURDES YOUTH & COMMUNITY SERVICES LTD

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www.lycs.ie

Your opportunity to play a major role in changing the lives of early school leavers.

LYCS & Liberties Community Training Centre (CTC)

CAREER GUIDANCE ADVOCATE

35 hours per week

Overall Aim: To provide training, educational and employment related services for young people in a friendly and informal manner.

Shared post: This post is shared on site between Liberties CTC <https://libertiestic.ie/> and LYCS CTC <https://www.lycs.ie/> Post holders will spend 50% of their time in each centre.

LYCS is an integrated community-based education, training and development project which is concerned with giving participants the opportunity to become involved in their own development and the development of their community. LYCS operates the following programmes: Childcare, Community Training Centre, Adult Education Programme, Global Citizen Education and a Community Employment Scheme. LYCS CTC offers the following QQI Levels 3 and 4 courses: Employability Skills, Pathways to Employment, Sports & Recreation and ICT.



The Liberties CTC (LTC) was established under the South Inner City Community Development Association in 1986. The centre has provided quality training and support to generations of people from the Liberties and surrounding areas. LTC operates the following QQI Levels 3 and 4 courses: Pre-Apprenticeship Engineering; Catering; Digital Media, Art & Design and Pre-College General Learning.

The centre has kept pace with labour market, and community needs and will continue to adapt to changes in the social and physical environment of the Liberties.

CTCs provide vocational and life skills training to early school leavers and others aged 16 – 21 who would otherwise have been excluded from active participation in both the workforce and the local community. Programmes are designed to enhance each learner's opportunities to gain new skills and achieve the certification necessary for progression into employment, further training, or continued education. CTCs promote the benefits and joy of learning, especially for those who choose more unconventional routes to get there.

We are committed to supporting our young learners as they develop the skills needed to progress towards their goals and creating an environment that is welcoming, inclusive, and respectful.

LYCS invites applications from enthusiastic and self-motivated individuals.

The Career Guidance Advocate will be part of a team and will report to the General Manager in both CTCs.

Essential Requirements:

- A minimum relevant and recognised third level qualification.
- At least 1 year's relevant work experience working with early school leavers aged 16-21 years.
- An understanding of early school leavers, the issues presenting for them and their needs along with the agencies who provide support
- A learner centred and flexible approach to training and meeting learners' needs.
- Excellent interpersonal, teamwork, communication and ICT skills
- An awareness of QQI modules and the National Framework of Qualifications
- The ability to work effectively with staff, learners, local employers, key community and statutory partners and others as appropriate to support learner progression.
- An ability to be a self-starter and to manage a workload across two centres.

Key duties will include the following:

- Provide one-to-one career path planning with a caseload of learners who attend both CTCs.
- Meet with learners when they apply to the CTC and liaise with relevant agencies and personnel to support each applicant.
- Support learners as they progress through the centre and promote progression routes into 3rd Level education and/or appropriate employment opportunities
- Engage with external agencies, support networks and community forums associated with the post of Advocate.
- To assist learners to find work placements / progression routes

Remuneration and Benefits:

- LYCS CTC offers an excellent package to the successful candidate:
- A salary range of €33,254 to €59,330 which includes two long service increments (a maximum starting entry point is applicable)
- A 35-hour working week.
- 21 days annual leave plus additional service days.
- A contributory pension scheme.
- Opportunity for professional training and development.

Interested candidates are invited to send a CV and a 1-page cover letter outlining suitability for the position by email to Juliana.Barcelos@lycs.ie as soon as possible.

The successful candidate will be appointed subject to receiving the appropriate Garda clearance and satisfactory references.

LYCS is an Equal Opportunities employer.

This provision is supported by City of Dublin Education and Training Board and co-funded by the Government of Ireland, the European Social Fund and the Youth Employment Initiative as part of the ESF Programme for Employability, Inclusion and Learning 2014 – 2020.



