



Thurles Community Training Centre is a vocational & educational training centre supported and funded by Tipperary Education Training & Board for early school-leaving programme which responds to the training and education needs of young people aged 16 - 21. This programme is designed to enhance the learner's potential to learn new skills and achieve relevant certification necessary for progression into employment, further training or continued education. The role of Advocate supports learners to move on from the training centre into the workplace or another learning environment as appropriate to their progression needs.

The Board and Directors of Thurles CTC invite applications from enthusiastic and self-motivated individuals for the position of:

Advocate **(Full time position)**

Applicants should possess:

- Accredited 3rd Level Qualification (NFQ Level 6 minimum) in Career Path Planning, Career Guidance Counselling, Higher Certificate in Advocacy Studies, Coaching or Mentoring would be desirable
- Strong IT, administration, communication and presentation skills
- Ability to work in a challenging environment and work effectively with training centre staff, learners, external partners, employers and others as appropriate to support learner progression
- Awareness and understanding of QQI, FETAC Common Awards and the National Framework of Qualifications for CTCs
- Learner-centred approach to the work and the ability to provide guidance and leadership to learners
- Proven experience of working with multi-agencies, employers, FET providers and voluntary boards of management
- Working knowledge of the key state agencies that work with early school leavers
- Full clean driving licence

The salary scale associated with the post is the nationally agreed scale in the range of €33,254 to €59,330 including two long service increments. A maximum starting point may apply as per national guidelines. Thurles CTC offers an excellent package including training and development opportunities for the successful candidate.

To apply, applications must include a cover letter and CV, addressed to Fiona Coffey, General Manager, Thurles CTC and sent by email to fionacoffey@thurlesctc.ie. The cover letter should highlight how your experience, achievements, skills and knowledge render you suitable for the role, having regard to the information provided in the advert and job description.

The closing date for applications is no later than **12 noon on 14th February 2025**
No late applications will be considered, canvassing will disqualify

Thurles Community Training Centre is an equal opportunities employer.