

**Kilkenny Employment for Youth CLG., Garden Row, Off High St., Kilkenny. Tel:
(056) 7762774 / 7765465 Fax: (056) 7751144 e-mail: info@keyctc.ie**

Kilkenny Employment for Youth CLG Information Technology / Maths Tutor – 20 hours

Kilkenny Employment for Youth Community Training Centre (K E Y) provides vocational training and education options to meet the needs of young people aged 16 – 21 from the local area who have left school early i.e. before Leaving Certificate and who are unemployed. Our Skills Development Programme is designed to enhance each learner's opportunities to learn new skills and achieve the certification necessary for progression into employment, further training or continued education. Delivering QQI Levels 3 & 4 Training and VCTC Vocational Skills we are one of the main delivery mechanisms for the Foundation phase of YOUTHREACH.

The Board of Directors invites applications from suitably qualified, enthusiastic and self-motivated individuals for the position of: **Information Technology / Maths Tutor – 20 hours per week (Wednesday-Friday)**

The above is a permanent part-time position delivering QQI level 4 modules in Information Technology Skills, Functional Mathematics, Business English and Computer Applications.

Essential Requirements

- A recognised qualification and experience in subject areas/or disciplines.
- A recognised qualification in education, training or relevant field.
- Excellent IT skills.
- Excellent communication skills.
- Ability to facilitate training in Computer Literacy and IT skills at QQI Levels 3 and 4
- Ability to facilitate training in Maths at QQI Levels 3 and 4

Desirable Requirements:

- Knowledge of QQI processes.
- Good organisational and time management skills.
- Ability to facilitate groups of up to 10 young people in learning situations.
- Ability to work with young people with various degrees of ability and motivation.
- Awareness of the challenges relating to young early school leavers.

This job description is not intended to be a comprehensive list of all duties involved and consequently, the post holder may be required to perform other duties as appropriate to the post which may be assigned to him / her from time to time and to contribute to the development of the post while in the role. The successful candidate will be appointed subject to receiving the appropriate Garda clearance and satisfactory references.

Please note a starting entry point is applicable. Kilkenny Employment for Youth CLG CTC offers an excellent package including contributory pension and opportunities for training and development for the successful candidate.

Applications, to include a covering letter and curriculum vitae should be marked Private and Confidential and returned by email to majella@keyctc.ie

Please note a shortlisting process will apply. Closing date for receipt of applications is: **16th December 2022**
Late applications will not be considered.

Canvassing will disqualify.

Kilkenny Employment for Youth CLG is an equal opportunities employer.



Rialtas na hÉireann
Government of Ireland



Có-mhainithe ag an
Aontas Eorpach
Co-funded by the
European Union

SOLAS
learning works



kcetb
Bord Oideachais agus Oiliúna
Chill Chainnigh agus Cheatharlach
Kilkenny and Carlow
Education and Training Board

Vtct
Approved Centre

A number of Kilkenny and Carlow ETB Further Education and Training programmes are co-funded by the Government of Ireland and the European Union.