

### Committee Member / Board Member Self Assessment Tool

The following self-assessment is designed for you to reflect on your role as a Management Committee / Board member and consider any areas that you would like further support or information on.

The answers given may be discussed as a group with your colleagues on the committee / board or directly with your chairman / lead committee member.

Please read the statements below and chose either answer that is applicable.	Yes	No	Action Needed
<b>Vision and Leadership:</b>			
Is the vision and mission of the organisation clear?			
Are the values of the organisation clear?			
Are you aware of the key issues & changing environment relevant to your organisation/sector?			
<b>Roles and Responsibilities:</b>			
Are Management Committee / Board Member role descriptions and expectations clear?			
Do you receive the information you need prior to your meetings?			
Do you understand the organisation's financial position?			
Do you feel you have an equal input into committee business and decision-making?			
Is decision-making always in the best interests of the organisation?			
<b>Legal Structure / Charitable Status:</b>			
Is your organisation's legal structure clear?			
Is the purpose of your governing document clear?			
Do you feel fully aware of your legal responsibility?			
If a charity, do you understand what this means?			
Are you clear on why your organisation has gained charitable status			
Does the committee source professional advice when needed?			